

### **Tasks**

*Formulate a leading question concerning*

*“Love and Power in Shakespeare’s Plays“.*

*Conduct an expert interview via digital media and include it in your “final product“.*

*Produce.*

*Step 1: Initiation*

*Get inspired. Brainstorm.*

*(Use <https://oncoo.de/Placemat/> to brainstorm your ideas.)*

*Step 2: Introduction*

*(Do further research. Use ‘How to Google/Startpage like a Pro’)*

*Step 3: Planning*

*(Use <https://cryptpad.fr/kanban/> to plan, structure and execute your tasks.)*

*Step 4: Execution*

*(Use <https://cryptpad.fr/kanban/> to plan, structure and execute your tasks.)*

*Step 5: Presentation*

*Step 6: Evaluation*

*(Use <https://bittefeedback.de/> to give feedback and evaluate.)*

*Step 7: Continuation. Back to Step 1.*

**How to Google/ Startpage Like a Pro**

Level 1	shortcut	explanation: search for
non-specified search	~	synonyms
	relate:	related results
	*	unknown words; fills in the blank
	define:	glossary definition
search more efficiently	+	additional results
	-	exclude specific words
	AND	additional results, including both searches
	OR	combine searches
	"..."	exact match
	site:	specific website
Level 2		
search for specific websites	.edu	educational websites only
	.org	non-profit organizations' websites only
	.gov	governmental websites only
specific files	filetype:pdf	restricts results by file type pdf
	filetype:ppt	powerpoint presentation
	filetype:doc	Microsoft word document
Level 3		
narrowing down searches	intitle:	word must appear in title
	allintitle:	all words must appear in title
	intext:	word must appear in text
	allintext:	all words must appear in text
	inurl:	word must appear in url
	allinurl:	all words must appear in url (website's name)
	inurl:year (in numbers)	year must appear in url
	inurl:news	news websites (in url)
	inurl:blog	blogs (in url)
	inurl:forums	forums (in url)

Level 4		
refined search		
	location:	in a specific location
	..	within a range of numbers
	daterange:	websites added/updated within a certain date range
	cache:	
	@	in social media
	google scholar	

